

Republic of the Philippines  
 City of San Carlos  
 Negros Occidental

SHEET NO. 1

INVITATION TO BID

PURCHASE REQUEST NO: 9-25-06-1003

Page 1 of 2

Sealed bids for quotation of prices will be received for the purchase of the following supplies, materials and equipment of the government to be opened on the date, place and time stated in **INSTRUCTION TO BIDDERS**.

ITEM #	QTY.	UNIT	ARTICLES	U PRICE	TOTAL
<b>Delivery Term: (All Lots) 15 Working Days upon receipt of P.O.</b>					
			<b>Lot 1</b>		
1	10,000	capsule	Amoxicillin 500 mg capsule	_____	_____
			<b>Lot 2</b>		
1	10,500	tablet	Atorvastatin 40 mg film coated tablet	_____	_____
			<b>Lot 3</b>		
1	100	Ampule	Atracurium Besilate 10 mg ampule	_____	_____
			<b>Lot 4</b>		
1	5,000	tablet	Calcium Carbonate 500 mg tablet	_____	_____
			<b>Lot 5</b>		
1	3,000	tablet	Clarithromycin 500 mg film coated tablet	_____	_____
			<b>Lot 6</b>		
1	2,500	tablet	Colchicine 500 mcg tablet	_____	_____
			<b>Lot 7</b>		
1	300	ampule	Gentamicin Sulfate 80mg/2ml Ampule/ 40mg/ml 2ml solution for injection ampule	_____	_____
			<b>Lot 8</b>		
1	10,000	tablet	Lozartan Ptassium 50mg Tablet	_____	_____
			<b>Lot 9</b>		
1	10,000	tablet	Metformin 500 mg Tablet	_____	_____
			<b>Lot 10</b>		
1	8,000	tablet	Paracetamol 500 mg Tablet	_____	_____
			<b>Lot 11</b>		
1	400	bottle	Paracetamol 250mg/5ml Suspension 60ml bottle	_____	_____
			<b>Lot 12</b>		
1	3,000	tablet	Potassium Chloride 750 mg tablet	_____	_____



**INSTRUCTION TO BIDDERS**

**PURCHASE REQUEST NO** : 9-25-06-1003 **DATE** : June 11, 2025

**PURPOSE:** FOR USE OF SAN CARLOS CITY HOSPITAL, THIS CITY.

**OFFICE :** CITY HOSPITAL

**DATE OF OPENING & DEADLINE FOR THE SUBMISSION OF BIDS** : 1:30 P.M. , July 8, 2025

**PLACE** : BAC Secretariat Office/CMO Extension Office

	<u>AMOUNT OF CONTRACT</u>		<u>BID SECURITY</u>			
			Cash/ Manager's Check/ Bank Draft/Guarantee (2% of ABC)	Surety Bond (5% of ABC)		
Lot 1	:	60,000.00	:	1,200.00	:	3,000.00
Lot 2	:	157,500.00	:	3,150.00	:	7,875.00
Lot 3	:	15,000.00	:	300.00	:	750.00
Lot 4	:	10,000.00	:	200.00	:	500.00
Lot 5	:	105,000.00	:	2,100.00	:	5,250.00
Lot 6	:	7,500.00	:	150.00	:	375.00
Lot 7	:	4,500.00	:	90.00	:	225.00
Lot 8	:	100,000.00	:	2,000.00	:	5,000.00
Lot 9	:	80,000.00	:	1,600.00	:	4,000.00
Lot 10	:	18,000.00	:	360.00	:	900.00
Lot 11	:	16,000.00	:	320.00	:	800.00
Lot 12	:	75,000.00	:	1,500.00	:	3,750.00
Lot 13	:	15,000.00	:	300.00	:	750.00
Lot 14	:	96,000.00	:	1,920.00	:	4,800.00
Lot 15	:	237,500.00	:	4,750.00	:	11,875.00

**TERMS & CONDITIONS**

- The Bid/Bids shall be accompanied by a BID SECURITY in any of the following forms:
  - Cash or cashier's / Manager's Check issued by a Universal or Commercial Bank in favor of City Treasurer of San Carlos City : Two percent (2%) of the ABC (See above)
  - Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank. : Two percent (2%) of the ABC (See above)
  - Surety Bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security. : Five percent (5%) of the ABC (See above)
  - Any combination of the foregoing : Proportionate to share form with respect to total amount of security
  - Bid Securing Declaration

2. Secure bidding documents from the BAC Secretariat Office at a non-refundable fee of P 1,000.00 ( per City Ordinance No. 23-21, Series of 2023.)

3. Sample or Brochures of the materials (if required) shall be attached to the bid documents.

4. Your price offer must be valid for 120 calendar days.

5. Award will be made to the Lowest Calculated Responsive Bid (LCRB) that is the most advantageous to the government subject to post evaluation by the BAC.

6. Submit Omnibus Sworn Statement duly notarized, together with your bid.

7. The government reserves the right to reject any or all bids, declare a failure of bidding or not award the contract based on RA 9184.

8. Electronic submission and receipt of bids is not available pending compliance with GPPB Resolutions.

**SGD**  
**ATTY. MA. CHAT H. DELIMA-CORDERO**  
City Gov't Dept. Head I-OHRM / BAC Chairman  
**BIDS & AWARDS COMMITTEE**